|  |  |
| --- | --- |
| **Date: 17th November 2018**  **Time: 1200**  **Venue: SIS Project Way** | |
| **Attendees:** | |
| 1. Jin | √ |
| 2. Regan | √ |
| 3. Zer Dong | √ |
| 4. Haonan | √ |

|  |  |
| --- | --- |
| **Agenda** | |
| **No.** | **Description** |
| 1 | Bug consolidation |
| 2 | Test Cases |
| 3 | Deployment |

The team consolidated the bugs encountered up to this point, and drafted the test cases for the various functions of Track2Career. Internal testing will be performed in December. Problems were encountered during deployment to the LARC server, Jin and Regan will continue to concentrate their efforts on this issue.

**The meeting was adjourned at 1500. These minutes will be circulated and adopted if there are no amendments reported in the next three days.**

**Prepared by,**

**Zer Dong**

**Vetted and edited by,  
 Regan**